

REGISTRATION OF CANDIDATES FOR QUALIFYING EXAMINATION FOR ARCHITECTURAL LICENTIATES

A. INTRODUCTION TO THE SRI LANKA INSTITUTE OF ARCHITECTS (SLIA)

Sri Lanka Institute of Architects (SLIA), from its inception, plays a key role in providing opportunities for architectural education in Sri Lanka. The SLIA has instrumentally guided the development of this education, thus keeping with the objectives of the Institute as provided for in the Sri Lanka Institute of Architects' Law No. 1 of 1976, and the Sri Lanka Institute of Architects Amendment Act No. 14 of 1996.

Some of the key objectives provided for in these acts related to education are;

- to promote and advance the study, practice and application of, and research on architecture and its kindred subjects and the arts and sciences connected therewith:
- to organize, supervise and control the admission, professional education and training of persons desiring to qualify as Architects, to prescribe or approve courses of study for qualifying for the membership of the Institute, and to conduct or provide for the conduct of such courses and examinations:

B. ARCHITECTURAL EDUCATION IN SRI LANKA

The SLIA has guided the early development of the current Architecture programme at University of Moratuwa from a vocational programme at the Institute of Practical Technology at Katubedda to a fully-fledged Degree Programme. The institutes, Sri Lanka Institute of Architects, Royal Institute of British Architects (RIBA) and the Commonwealth Association of Architects (CAA) concurrently have recognized and accredited the courses of Architecture offered by the Department since 1985.

As a continuance of the accepted policy and further enhancing of opportunities for architectural education in the country, the SLIA from 1986 has organized courses leading to the Parts I & II of the Sri Lanka Institute of Architects Examination which later (1999) evolved in to the current City School of Architecture (CSA).

SLIA conducts the Part III of the Sri Lanka Institute of Architects Examination and organizes a Lecture Programme for the same. The Lecture Programme is conducted directly by the **Board of Architectural Education (BAE)** of the SLIA. The part-time modular based lecture Programme, attended by the eligible candidates is further strengthened by a series of seminar workshops. Membership of the SLIA is recognized by the Government of Sri Lanka as a professional qualification for professional appointments in the Public Sector. The SLIA, through the BAE has commenced its own accreditation system starting from 2012.

C. ARCHITECTURAL LICENTIATES

Architectural Licentiate is not a membership category of SLIA. An Architectural Licentiate is a person recognized by the SLIA to design buildings of a pre-determined square feet floor area/magnitude and limited Scope of Work which is stipulated by statutory regulation for which he/she can obtain the registration at Architects Registration Board (ARB) in the category of Architectural Licentiates.

An Architectural Licentiate, a candidate should have successfully completed the Qualifying Examination for Architectural Licentiates (QEAL) conducted by the SLIA, for which the programme of study consisting of Theory lectures, Assignments and a Major Design Project is conducted as a part time program by the City School of Architecture (CSA), Colombo 8.

Application For Registration of Candidates for Qualifying Examination Architectural Licentiates

END OF INTRODUCTION

1.0 INSTRUCTIONS TO APPLICANTS

Read carefully the following instructions before filling the Application Form.

- 1.1 Any application perfected not conforming to the instructions given will be rejected.
- 1.2 All Prospective Candidates to sit the QEAL should register themselves with the SLIA as and when notified by the BAE of the SLIA through a national press notice.

2.0 ELIGIBILITY TO QUALIFYING EXAMINATION FOR ARCHITECTURAL LICENTIATES

- 2.1 Applicants are required to have a satisfactory academic background with at least GCE O/L qualification and relevant technical education qualifications.
- 2.2 As the Eligibility Interview, Course of Study and Examinations are conducted in English medium, a satisfactory skill in English language is also required.
- 2.3 the following table gives the qualifications and work experience required to register for the Qualifying Examination for Architectural Licentiates.

	Qualifications	Prescribed work experience
i.	Graduate Membership of SLIA	04 years under a Chartered Architect or an Architect, after admission to the Graduate Membership.
ii.	SLIA Part I	05 years under a Chartered Architect or an Architect after successful completion of SLIA Part I
iii.	B. Sc. (BE.)	05 years under a Chartered Architect or an Architect after obtaining B. Sc. (BE.)
iv.	Completed other Overseas Qualifications in Architecture (equivalent to 1,2 or 3 of above) as acceptable to the SLIA	05 years out of which 01 year in Sri Lanka under a Chartered Architect or an Architect, after obtaining Overseas Professional Qualifications
v.	Involved in the field of designing of Buildings for a prescribed period.	a) 15 years of which 05 years in a position of responsibility and 10 years being involved in the field of designing of Buildings as the main source of income/livelihood.

		<p><i>(Submit with application, the documentary evidence of Business registration or other form of formal documentary evidence)</i></p> <p>or</p> <p>b) 10 years under a Chartered Architect or an Architect of which 05 years in a position of responsibility.</p> <p><i>(Submit with application, the documentary evidence of your employment i.e. Contract of Employment, EPF/ ETF receipts etc.)</i></p>
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- 2.4 Applicants are required to face an interview for final selection after the SLIA-BAE Application Screening Process.
- 2.5 Applicants submitting their application under the eligibility categories “ i, ii, iii & iv” of the above table, are not required to follow the Licentiate course of study conducted by CSA. However, they will be examined separately by the SLIA.
- 2.6 Applicants submitting their application under the eligibility category “v” of the above table are required to follow the Licentiate course of study conducted by the CSA. Additionally, they are required to do the Major Design Project and face a SLIA Final Crit Panel and sit the Qualifying Examination for Architectural Licentiates.

3.0 HOW TO FILL THE APPLICATION FORM:

Read the instructions carefully before filling this application.

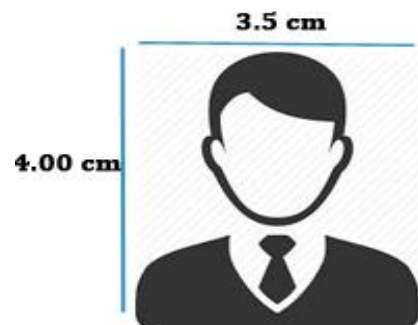
Write only one letter in each box and skip a box for a blank space

- 3.1 All photocopies of the certificates/documents produced for verification should be clear & legible. Photocopies not accompanied by the originals will be rejected. The applicants should ensure that the rubber stamp & the signature of a Justice of Peace are placed on each and every copy of the certificate produced certifying their authenticity.
- 3.2 Applicants should pay the Application processing fee and the Registration fees to the Finance Section of the SLIA Secretariat.
- 3.3 The duly perfected application (hard copy) and the duplicate of the Receipt of Payment/s should be **personally handed over to the Manager – BAE of SLIA.**

- 3.4 The Secretary, Board of Architectural Education should be contacted for any relevant information regarding the application.
- 3.5 Incomplete applications **WILL NOT** be accepted for processing and will be returned to the applicant.

4.0 ENTRANT PHOTOGRAPH SPECIFICATION:

- 4.1 Recent photograph conforming to the specifications required for the passport (taken within the last six months shall be pasted)
- 4.2 The applicant would be rejected if the photograph is not a proper and accurate representation of the applicant within the last six months.
- 4.3 Light-coloured Background:
The subject should be in front of a neutral, light-coloured background.
- 4.4 Focus: The photograph must be in focus.
- 4.5 No Decorative Items: The subject must not wear sunglasses or other items that detract from the face.
- 4.6 No Head Coverings or Hats



END OF INSTRUCTIONS

16 Educational Qualifications [GCE (OL) and any other]
(Attach copies of certificates)

	Qualification	Institution	Course Duration	Date of Admission	Date of Completion
i					
ii					
iii					
iv					

17 Indicate the category (✓) under which the candidate claims eligibility
(Attach copies of certificates for claimed category)

	Qualifications	Prescribed work experience	Check
i	Graduate Membership of SLIA,	04 years under a Chartered Architect or an Architect, after Graduate Membership.	
ii	SLIA Part I	05 years under a Chartered Architect or an Architect after SLIA Part I	
iii	B. Sc. (BE.)	05 years under a Chartered Architect or an Architect after B. Sc. (BE.)	
iv	Completed other Overseas Qualifications in Architecture (equivalent to 1, 2 or 3 of above) as acceptable to the SLIA.	05 years out of which 01 year in Sri Lanka under a Chartered Architect or an Architect, after Overseas Professional Qualifications.	
v	Involved in the field of Architecture for a prescribed period.	<p>a) 15 years of which 05 years in a position of responsibility and 10 years being involved in the field of Architecture as the main source of income / livelihood. (Submit with application, the documentary evidence of Business registration or other form of formal documentary evidence</p> <p>b) 10 years under a Chartered Architect or an Architect of which 05 years in a position of responsibility. (Submit with application, the documentary evidence of your employment i.e. Contract of Employment, EPF/ETF receipts etc.</p>	

18 Work experience in the field of architecture:
(Attach documentary evidence)

	Place of Work	Type of Experience	From: Month /Year	To: Month /Year	Designation	Supervising Architect
i						
ii						
iii						
iv						
v						
vi						

19 Names and addresses of supervising architects/referees for above inclusions

	Name of Supervising Architect	Address	Designation (Chartered Architect/ Architect)
i			
ii			
iii			
iv			
v			

20	I have attached; (<i>attach following documents in given order</i>)	YES	NO
a.	Certified true copy of my Birth Certificate		
b.	Certified true copy of my National Identity Card		
c.	Documentary evidence for all educational Qualifications indicated in Item 16		
d.	Documentary evidence for Work experience indicated in Item 18		
e.	Attested/certified copies of documents to prove the 10 or more years of involvement in the field of designing of buildings as the main source of income/livelihood. [Item 17(v)(a)]		
f.	Attested/certified copies of documents to prove the 10 or more years of work experience under a Chartered Architect [Item 17 (v) (b)]		
g.	Payment receipts for Fees		

Additional Comments / clarifications if you have answered 'NO' to any of the above statements

21 Declaration by the applicant

I (fill surname first) hereby declare that the foregoing information is true & correct. I understand that declaration of false or incorrect information will result in the rejection of the application or revocation of qualification/ registration given by SLIA.

Signature of Applicant

Date

22 ATTESTATION :

I, Justice of the Peace hereby certify the signature appended above is that of Dr./Mr./Mrs./Ms.

..... whose National Identity Card Number is

.....

Signature of Justice of the Peace

Stamp of Justice of the Peace

Date

END OF APPLICATION

CHECK-LIST TO BE FILLED BY SLIA BAE OFFICE

	NAME OF THE APPLICANT (with initials, as given in the application)		
		Yes ✓	No ✓
1	APPLICATION RECEIVED BY THE BAE FROM: ON		
2	ALL RELEVANT COPIES OF CERTIFICATES AND DOCUMENTS ARE ATTESTED FOR THEIR AUTHENTICITY (20. a, b, c, d, e, f and g.)		
3	<u>DATE AND TIME</u> OF THE SUBMISSION OF THE PERFECTED APPLICATION MARKED		
4	<u>NAME OF THE APPLICANT</u> IS AS PER THE BIRTH CERTIFICATE/OTHER VALID DOCUMENT?		
5	<u>DATE OF BIRTH</u> IN THE NIC. IS AS PER THE BIRTH CERTIFICATE		
6	<u>NIC NUMBER</u> IS AS PER THE NATIONAL IDENTITY CARD		
7	<u>POSTAL ADDRESS, EMAIL ADDRESS AND TELEPHONE NUMBER HAS</u> BEEN STATED		
8	<u>PHOTOGRAPH IN PASSPORT SIZE</u> & TO THE REQUIRED SPECIFICATIONS		
9	CANDIDATES <u>EDUCATIONAL QUALIFICATIONS</u> STATED PROPERLY		
10	<u>SIGNATURE AND RUBBER STAMP OF THE JP PLACED</u> ON EACH AND EVERY COPY OF CERTIFICATE PRODUCED CERTIFYING THEIR AUTHENTICITY		
11	<u>DECLARATION</u> BY THE APPLICANT COMPLETED		
12	<u>DUPLICATE (PINK COPY)</u> OF APPLICATION PROCESSING <u>PAYMENT INVOICE</u> (FOR FULL PAYMENT) ATTACHED		
13	<u>CHECKLIST IN THE APPLICATION</u> COMPLETED BY THE APPLICANT		
14	<u>APPLICANT HAS SIGNED</u> BEFORE HIS/HER NAME IN THE REGISTER ON COMPLETION OF SUBMISSION OF THE APPLICANT TO SLIA		
	Checked by: MANAGER- BAE Signature & Date Stamp:		

END OF APPLICATION CHECK-LIST

<u>FOR OFFICE USE ONLY</u>	
1	<p>The Application conforms to all the requirements in the check list.</p> <p>Signature: Manager, BAE</p> <p>Date (Place date stamp)</p>
2	<p>Application is forwarded to the Examination Committee (EC) by the Secretary, BAE</p> <p>Signature: Secretary, BAE</p> <p>Date</p>
3	<p>Recommendation for eligibility by the Examination Committee;</p> <p>Applicant is: Eligible <input type="checkbox"/> Not Eligible <input type="checkbox"/></p> <p>Signature of EC member:</p> <p>Remarks or Instructions if any:</p> <p>Signature: Chairman, EC</p>
4	<p>Approved by the Board of Architectural Education (BAE) at the Meeting held on:</p> <p>.....</p> <p>Signature: Chairman, BAE</p> <p>Date</p>
5	<p>Ratified by the Council of the SLIA at the Council Meeting held on:</p> <p>Signature: President, SLIA</p> <p>Date</p>